

GRADUATE APPLICATION FOR ADMISSION

We are excited to see you are considering Georgia College & State University to continue your education. Georgia College & State University is Middle Georgia's graduate university, providing advanced degrees, certificates, and continuing education to support and enhance leadership development for a professional workforce.



The admission policy of Georgia College & State University (GCSU) is to accept those applicants who provide evidence of a high potential for success at the university. A potential student is considered for admission without regard to race, creed, sex, marital status, disability, sexual orientation, age or national origin. All documents submitted for admission to Georgia College & State University become the property of the university.

The GCSU Graduate Admissions Office is located in 108 Parks Hall. Our office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. Telephone, (478) 445-6289; or toll-free, 1-800-342-0471.

Students with disabilities are invited to contact Disability Services at (478) 445-4233 to determine how their disability may be accommodated. In these particular cases, campus visits are especially encouraged. When making reservations for a campus tour, please let us know how we may help to make your visit a pleasurable experience.

INFORMATION COMMON TO ALL APPLICANTS FOR ADMISSION

This application is intended for use by U.S. Citizens and permanent residents of the United States. International Student Application forms and information may be obtained from the GCSU International Education Center, Campus Box 49, Milledgeville, GA 31061, by calling (478) 445-4789 or by visiting <http://www.gcsu.edu/international/index.htm>.

Application for Admission

- All prospective students must submit a completed Application for Admission and all supporting documents by the published deadline. **The deadline for Fall term is July 1, Spring term is November 15 and Summer term is April 1.***

* The MPA and MFA programs have alternative deadlines. Please check with these degree programs for deadline information. Note: It can take as much as 4 to 6 weeks for official test scores to arrive after the student has taken the exam. The GCSU institutional test codes are: 5252 for GMAT and GRE. The code for the MAT is 2379. Education students must also take the Writing Assessment (not required for non-degree certification or Kinesiology).

Students who do not attend the term for which they apply may update their application within one year by notifying the Admissions Office by calling (478) 445-6289. Students who applied more than one year ago, but did not enroll, must submit a new application and all supporting documents.

Application Processing Fee

A non-refundable application fee (\$40 paper ~ \$35 online) is required unless the applicant has been enrolled within the past 6 years or has paid the fee within the past 6 years. The online application is found at <http://graduate.gcsu.edu/futurestudents/admissions/howtoapply>. For information about payment with a credit card call 478-445-6289 or mail check to GCSU Box 107, Milledgeville, GA 31061.

Official Supporting Documents

- All transcripts and test scores must be sent directly from the college or testing center to the GCSU Graduate Admissions Office, Campus Box 107, Milledgeville, GA 31061. Fax documents and copies provided by the student are NOT considered official and will not be considered for admission purposes.
- Transcripts must be sent directly from **each and every college** attended. Fax documents and copies provided by the student are NOT considered official and will not be used for admission purposes. Courses from one institution that are listed on another college transcript will not substitute for an official transcript. Prior educational experience may not be omitted from an application package.

Personal Interview

- GCSU may request a personal interview as part of the admissions evaluation.

Application Process

- Students may monitor the status of their application by going to <http://graduate.gcsu.edu/futurestudents/admissions/applicationstatuscheck>.
- After all documents are received in the Graduate Admissions Office the Graduate Coordinator is notified. Decisions are made by the Department. The Department will notify the student and the Graduate Admissions Office of the decision.

Public Safety Report

The annual GCSU Public Safety Report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings owned or controlled by GCSU; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. Copies are maintained in the Public Safety Office, Human Resources, and Admissions or on-line at <http://www.gcsu.edu/publicsafety/annualreport.htm>.

ADDITIONAL INFORMATION

Graduate Catalog	http://catalog.gcsu.edu/grad/index.htm
Graduate Admissions	http://graduate.gcsu.edu/
University Directory	http://rome.gcsu.edu:8090/campusdirectory
University Calendar	http://www.gcsu.edu/registrar/academiccalendar.htm

GEORGIA COLLEGE & STATE UNIVERSITY
GRADUATE ADMISSIONS OFFICE
Box 107, Milledgeville, GA 31061
478-445-6289 * 800-342-0471 ext 6289
Grad-admit@gcsu.edu

PROGRAMS OF STUDY

SCHOOL OF LIBERAL ARTS AND SCIENCES	
PROGRAM CODE	PROGRAM (Degree)
MSAD-LOGM	Administration/Logistics (MSAD) (<i>Robins campus only</i>)
MS-BIOL	Biology (MS) (<i>Milledgeville campus only</i>)
MFA-CRWR	Creative Writing (MFA) (<i>Fall admission & Milledgeville campus only</i>)
MSCJ	Criminal Justice (MS)
MA-ENGL	English (MA) (<i>Milledgeville Campus only</i>)
MA-HIST PUHI	History-Public History (MA) (<i>Milledgeville campus only</i>)
MA-HIST USEU	History-US & Europe (MA) (<i>Milledgeville Campus only</i>)
MMED	Music Education (MMED)
MPA	Public Administration (MPA)

SCHOOL OF BUSINESS	
MACCT	Master of Accountancy (MACCT)
MBA-MBAD	Master of Business Administration (MBA)
MBA-LMBA	Liberal Arts Master of Business Administration (LMBA)
MBA-MBAD ACCT	Master of Business Administration Accounting Concentration (MBA)
MBA-MBAD MMIS	Master of Business Administration Management Information Systems Concentration (MBA)
MBA-MBAD HSAM	Master of Business Administration Health Services Concentration (MBA)
WEB-MBA	Georgia WebMBA® program – Online Master of Business Administration (MBA) (<i>Spring and Fall admission only</i>)
MMIS	Master of Management Information Systems (MMIS) (<i>Macon campus only</i>)

SCHOOL OF HEALTH SCIENCES	
MAT-KNPE	Master of Arts in Teaching: Kinesiology/Physical Education
MED-KINE HEPR	Kinesiology – Health Promotion Concentration (MED)
MED-KINE HMPF	Kinesiology – Human Performance Concentration (MED)
MED-KINE OUTE	Kinesiology – Outdoor Education Administration (MED)
MMT-MUST	Music Therapy (MMT)
MSN-ADNU NUSD	Nursing (<i>Macon campus only</i>) Adult Health Nursing CNS Concentration (MED)
MSN-ADNU NUED	Nursing (<i>Macon campus only</i>) Adult Health Nursing Educator Concentration (MED)
MSN-FNPR	Nursing (<i>Macon campus only</i>) Family Nurse Practitioner (MSN)
MSN-NADM NUSR	Nursing Administration (<i>Macon campus only</i>) Nursing Service Concentration (MSN)
MSN-NADM-HINF	Nursing Administration (<i>Macon campus only</i>) Informatics Concentration (MSN)
MSN-MBA NADM	MSN/MBA Program (MSN) (<i>Macon campus only</i>)

NON-DEGREE ENRICHMENT	
000000 ENRI BUSI	Business
000000 ENRI BIOL	Biology
000000 ENRI MSCJ	Criminal Justice
000000 ENRI EDUC	Education
000000 ENRI ENGL	English
000000 ENRI HLTH	Health or Wellness
000000 ENRI HIST	History
000000 ENRI MSN	Post MSN

NON-DEGREE CERTIFICATION – SCHOOL OF EDUCATION	
999999 ELDR	Educational Leadership (<i>Fall admission only</i>)
999999 NITE	Educational Technology – Library Media
999999 NREN	Reading Endorsement

SCHOOL OF EDUCATION	
PROGRAM CODE	PROGRAM (Degree)
SPECIALIST IN EDUCATION	
EDS-ASED ELDR	Educational Leadership (EDS)
EDS-ASED EDEX	Special Education (EDS) (<i>Fall admission only</i>)
EDS-ECIN EDEC	Curriculum & Instruction Early Childhood (EDS) (<i>Macon campus only</i>)
EDS-ECIN EDMG	Curriculum & Instruction Middle Grades (EDS) (<i>Macon campus only</i>)
EDS-ECIN SSED	Curriculum & Instruction Secondary (EDS)

MASTER OF EDUCATION – ADVANCED CERTIFICATION (MED)	
MED-ASED	Educational Leadership (<i>Fall admission only</i>)
MED-EDEC	Early Childhood (<i>Macon campus only</i>)
MED-ITED ITLM	Educational Technology – Library Media
MED-ITED ITEC	Educational Technology – Instructional Technology
MED-SEED	Secondary Education (Select concentration)
MED-EDMG	Middle Grades Education (Select 2 concentrations)
MED-SPED	Special Education (<i>Fall admission only</i>)

MASTER OF EDUCATION	
Secondary Education Select concentration below:	
MED-SEED ENED	English
MED-SEED BIOL	Biology
MED-SEED MAED	Mathematics
MED-SEED SSED	History
Middle Grades Education Select TWO Concentrations below:	
MED-SEED ENED	English
MED-SEED MAED	Mathematics
MED-SEED NSED	Science
MED-SEED SSED	Social Studies

MASTER OF ARTS IN TEACHING	
MAT-SPED	Special Education (<i>Spring admission only</i>) (MAT)
MAT-EDMG	Middle Grades Education Math & Science (<i>Summer only</i>)
Secondary Education (Summer admission only) (MAT) Select concentration below:	
MAT-SEED ARTE	Art
MAT-SEED BIOL	Biology
MAT-SEED BUSE	Business
MAT-SEED CHEM	Chemistry
MAT-SEED ENED	English
MAT-SEED FREN	French
MAT-SEED HIST	History
MAT-SEED MAED	Mathematics
MAT-SEED EPHY	Physics
MAT-SEED POLS	Political Science
MAT-SEED SPAN	Spanish

Residency Information

Have you established and maintained legal residence and domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll? yes no

How long have you continuously resided in the state of Georgia?

Years: _____ Months: _____ Date from: _____ to _____.

Do you have a driver’s license or state-issued ID? yes no If yes, from which U.S. state/territory? _____

Do you own a motor vehicle? yes no If yes, in which U.S. state/territory is it registered? _____

Do you have voter registration? yes no If yes, in which U.S. state/territory are you registered? _____

Did you file a state income tax return in the past year? yes no

If yes, in which U.S. state/territory did you file? _____

Are you currently active duty military or a family member of someone who is active duty military? yes no

Are you currently a member of the Georgia National Guard or a family member of someone who is a member of the

Georgia National Guard? yes no Home state of record: _____

If you answer “yes” to any of the above military-related questions, you may be asked to provide a copy of your current military ID card and orders assigning you to a Georgia military installation.

Have you ever been convicted of a crime other than a traffic offense, or are any criminal charges now pending against you?
yes no

Convictions shall include a finding of guilty by a judge or jury, or a plea of guilty or a plea of nolo contendere, irrespective of the pendency or availability of any appeal or application for collateral relief. If yes, explain fully on a separate page, specifying the nature of the offence(s), the date(s) it/they occurred, the name and location of the court(s) and sentence(s) imposed. Please submit court documentation if appropriate.

I certify that the information provided on this application is true to the best of my knowledge, and understand that any omission or misrepresentation of facts or failure to furnish information to the Graduate Admissions Office will automatically invalidate consideration of this application and/or acceptance to the institution. I consent to allow representatives of Georgia College & State University (GCSU) to conduct a criminal background check and such other background investigations as the university deems appropriate in evaluating my application as a student at GCSU. I further understand that upon enrollment, I am expected to become familiar with and abide by the GCSU Honor Code (<http://www.gcsu.edu/studentlife/handbook.htm>) and the Student Rules and Regulations as set forth in the GCSU Catalog (<http://catalog.gcsu.edu/grad/index.htm>).

Signature of Applicant: _____ Date: _____

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